

ENVIRONMENTAL IMPACT ASSESSMENT PROCESS FOR THE WIND ENERGY FACILITY

CHECKLIST – PUBLIC INVOLVEMENT PROCESS

Activity	Yes	No	Comment
Give notice to all potential I&APs of the application which is subjected to public participation by fixing a notice board at a place conspicuous to the public at the boundary or on the fence of (i) the site where the activity to which the application relates is or is to be undertaken; & (ii) any alternative site mentioned in the application	✓		Site notice board as per size specifications were place on 3 fences around the power station site. The first site notice were place on the western perimeter at the Ankerlig substation on Neil Hare road linking to Dassenberg Road. The second site notice board was place at the entrance to the Ankerlig Power Station, on the left hand site fence. The third site notice was place on the fence at the entrance to the Gas 1 construction site on Neil Hare Road. Notices were also placed at various community centres in and around Atlantis. See attached photographs of notices.
Give written notice to:			
(i) the owners and occupiers of land adjacent to the site where the activity is or is to be undertaken or to any alternative site;	✓		All business in the area around the site have been served with a letter clarifying the project and process including the projects background information document.
(ii) the owners and occupiers of land within 100 metres of the boundary of the site or alternative site who are or may be directly affected by the activity;	✓		All landowners and business in a 2km radius of the Ankerlig Power Station was served with a letter clarifying the project and process including the project BID.
(iii) the municipal councillor of the ward in which the site or alternative site is situated and any organisation of ratepayers that represents the community in the area;	✓		All Atlantis Ward Councillors including the various Atlantis and Ratepayer Associations and other Community Based and Non-governmental Organisations have been served with a letter clarifying the project and process including the project BID.

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(iv) the municipality which has jurisdiction in the area; and	✓		The City of Cape Town, Blaauwberg Administration received formal notice of the project application and process by letter, background information document and one-on-one focus group meeting.
(v) any organ of state having jurisdiction in respect of any aspect of the activity	✓		All relevant Western Cape Provincial Government Departments and National organs of state have been informed by letter and background information document.
Place an advertisement in one local newspaper	✓		Advertisements was placed in the following local newspapers: <ul style="list-style-type: none"> • Table Talk • Swartland en Weskus Herald (Local)
Place an advertisement in at least one provincial newspaper or national newspaper, if the activity has or may have an impact that extends beyond the boundaries of the metropolitan or local municipality in which it is or will be undertaken.	✓		Advertisements was placed in the following local newspapers: <ul style="list-style-type: none"> • Cape Times • Die Burger
<p>A notice, notice board or advertisement must:</p> <p>(a) give details of the application which is subjected to public participation; and</p> <p>(b) state:</p> <p>(i) that the application has been or is to be submitted to the competent authority in terms of these Regulations, as the case may be;</p> <p>(ii) whether basic assessment or scoping procedures are being applied to the application, in the case of an application for environmental authorisation;</p> <p>(iii) the nature and location of the activity to which the application relates;</p> <p>(iv) where further information on the application or activity can be obtained; and</p> <p>(v) the manner in which and the person to whom representations in respect of the application may be made.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		All notices, notice boards, advertisements, letters and the project BID complied with all the relevant requirements in this regard.

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A notice board referred to must: (a) be of a size at least 60cm by 42cm; and (b) display the required information in lettering and in a format as may be determined by the competent authority	✓ ✓		All notice board specification have been met as predetermined by the local and provincial authorities.
Information containing all relevant facts in respect of the application made available to potential interested and affected parties	✓		Information regarding the application has been included in the draft scoping report (refer to Chapter 1).
Open and maintain a register which contains the names and addresses of: (a) all persons who, as a consequence of the public participation process conducted in respect of that application in terms of regulation 56, have submitted written comments or attended meetings with the applicant or EAP; (b) all persons who, after completion of the public participation process referred to in paragraph (a), have requested the applicant or the EAP managing the application, in writing, for their names to be placed on the register; and (c) all organs of state which have jurisdiction in respect of the activity to which the application relates	✓ ✓ ✓		All relevant information have been made available through one-on-one focus group meetings with local stakeholder groupings, the City of Cape Town, Blaauberg Administration, the project background information document, advertisements and notice boards at public places within Atlantis and Melkbosstrand.
Comments of I&APs are recorded in reports submitted to the competent authority in terms of these Regulations	✓		All comments received in writing, fax, e-mail or by telephone, in one-on-one focus group meetings and public meetings are recorded and collated and put forward to the competent authorities in the form of a comments and response report (refer to Appendix I).