



SAFE WORKING PROCEDURE
POURING OF CONCRETE

Form: SWP
003

1. THE TASK:

Pouring of concrete.

2. THE HAZARDS:

Tripping, Slipping, Substandard tools and equipment, Snakes and Insects, Heavy material, Poor housekeeping, weather and Co-workers.

3. PERSONAL PROTECTIVE CLOTHING:

Hard hat, Overall, Safety boots, Gloves, Eye protection, Dust mask and Reflecting vest in some cases.

4. TOOLS:

Spade, and wheel barrow.

5. SAFETY PRESCRIPTIONS: (General Safety Precautions)

- a. Be sober at all times.
- b. Do not smoke dagga or use drugs during working hours.
- c. Do not perform any task unless you have received specific training for the task.
- d. Always wear the prescribed Personal Protective Equipment.
- e. Do not wear loose clothing when working near moving machinery.

6. Specific Safety Precautions:

- a. Beware of defective tools and equipment.
- b. Beware of hitting face, hands, legs, and feet with tools and equipment.
- c. All tools to be properly maintained.
- d. Watch where you walk, is observant of co-workers.
- e. Beware of sharp edges, Tripping hazards, excavations (holes) and hazardous materials.
- f. Maintain a safe working distance between co-workers.
- g. Use the correct PPE for the task to perform.
- h. Do not confront Snakes and wild animals (report to your supervisor and warn co-workers)
- i. Do not horseplay on the job. (It can be dangerous)
- J. do not spill cement on the ground
- k. Comply with all company and other signage.
- l. Comply with all company safety rules.
- m. Report any unsafe act, Situation or condition to your supervisor.
- n. Carry out any reasonable instruction given to you by your supervisor.
- o. Smoking to be carried out in manner and area as per company policy.
- p. To conserve the environment in all possible ways.(Housekeeping)

Employee Name:

Employee Signature: