

Madre Hendrikse

From: Madre Hendrikse
Sent: 18 August 2015 12:52
To: 'Robyn Bartie'
Cc: Zimbini Nyaniso
Subject: RE: Vyevelei Fencing
Attachments: RE: Vyevelei Fencing; SHEQ Signed Policy Poster December 2014.pdf; NEW Sheq Policy.pdf; DoU and EMP acceptance_VYE SS_Gordian.pdf

Good day Robyn

*ZCO checked closure on 20/08/2015.
Judith from Gordian*

I conducted an environmental audit on site yesterday at Vyevelei SS. Johan was the site supervisor that took me through the site works and environmental file.

Can you please address the below action items and close it by tomorrow, 19 August 2015. I will be on site again on Thursday, 20 August 2015 at 09:00.

1. Place the Eskom SHEQ policy and poster on file (attached if you don't have it); ✓ 20/08/2015
2. The Environmental Authorisation should be filed with the Environmental Management Plan. Currently, only the EMP is on file. *To be done.*
3. Attach the EMP training presentation to the attendance register dated 29 June 2015. Judith indicated on 7 July 2015 that the training register was with you. ✓ *To be done on 20/08/2015*
4. The signed DoU is not on file. Please send me a copy and place in the site file as well. *outstanding*
5. Yanda Mpofu is appointed as the environmental representative. However, he is not working on site anymore. Therefore, please appoint another suitably trained employee to look after the environment. Some of the other appointments are also outdated. *Yanda back on site*
6. In Gordian's monitoring and audit procedure it states that audits will be performed. Kindly send me evidence of audits undertaken at Vyevelei. ✓ *SHEQ audit to be conducted by Judith on 20/08/2015*
7. The toilet slips from Swartland Toilets gets sent to your offices as indicated by Johan. Please send me copies of the slips dated from 29 June 2015 to present. *Slip of 20/08/2015 on file.*

Thank you to your team for working safely and with the environment in mind. The generator was placed on a drip tray and a fire extinguisher was available. Special care must be taken at the cement mixer area not to spill any cement on the ground. Plastic sheeting was provided at the mixing area but the bund/ containment walls around the sheet could be improved.

I will await the outstanding documentation and confirm closure of action items on 20 August 2015.

Kind regards

Madre Hendrikse
Environmental and Quality Officer
Compliance and Enforcement
Environmental Management
Environment and Land Development
Distribution Western Cape Operating Unit
Brackenfell PT&M Building
PO Box 222 Brackenfell 7561
T +27 (0)21 980 3675
M +27 (0)74 580 9127
E-mail madre.hendrikse@eskom.co.za

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